



Maria Pappas
Cook County Treasurer

To: Honorable John P. Daley, *Chairman*
Cook County Board of Commissioners, Finance Committee

From: Maria Pappas, *Treasurer*
Cook County Treasurer's Office

CC: Annette C.M. Guzman, *Budget Director*
Department of Budget & Management Services

Date: November 5th, 2021

Re: Request for Information from FY2022 Department Budget Hearing

The following information is provided in response to questions posed at our department's hearing held on October 25, 2021.

I. Request ID# 1060-1

Commissioner Morrison has requested your office to justify each new position by title, and, if the funding for the positions is temporary, how your office will support the continued funding of such positions. Attached to this memo is a list of your new FTEs in the FY22 Executive Budget Recommendation. For each new position, please respond to the questions set forth in the list.

Response:

In FY2021 two Community Outreach employees left my office resulting in two vacant positions. For FY2022, I've decided to combine two existing vacant positions into one new vacant position, resulting in a reduction of one FTE. The purpose of this consolidation was to create a position to help manage my outreach efforts. Over the past year it has become apparent that we need a dedicated manager of my office's outreach events. Between Black and Latino Houses Matter, the phone bank events with Channel 7, and the daily community outreach events at various mosques and churches county-wide, the managing and coordination of all of the outreach events is a challenge for my senior staff who needs to focus on operations within the office. In order to continue to grow my outreach events, I need a position solely focused on its management.

As always, please let us know if you have any additional questions.

Office	Fund	Position	Job Code	Funding Status	Job Function - indicate what the position will do within the operation	Justification - please indicate why your office needs the position.	Revenue Source - if the position is marked as "temporary" in column E, please indicate how this will be funded once the funding is gone.
1060-County Treasurer (Office)	11854-County Treasurer Tax Sales Automation	New Position 515	0295-Administrative Analyst V	Permanent	This position will manage my outreach efforts.	It has become apparent that we need a dedicated manager of my Office's outreach events. Between Black and Latino Houses Matter, the phone bank events with channel 7, the daily community outreach events at various mosques and churches, the managing and coordination of all of the events is a challenge for my senior staff who needs to focus on operations within the office.	For FY2022, I decided to combine the two existing vacant positions into one new vacant position, resulting in a reduction of one FTE. The funding for these positions is the Treasurer's Special Purpose Automation Fund