

MAIL TO:
Cook County Department of Revenue
Cigarette Tax
118 N. Clark Street, Room 1160
Chicago, IL 60602

Telephone: (312) 603-6961
Fax: (312) 603-5717
Web: www.cookcountyil.gov/revenue

**COOK COUNTY
DEPARTMENT OF REVENUE**



**CIGARETTE TAX STAMP PURCHASE
ACH PAYMENT AUTHORIZATION FORM**

In order for Cook County Department of Revenue to initiate an ACH Debit transaction from your account, you are required to complete and remit this authorization form along with the Cook County Department of Revenue Cigarette Tax Stamp Purchase Order Form via email to cigrevenue@cookcountyil.gov. Failure to comply will give the Cook County Department of Revenue cause to reject or delay the processing of your Cigarette Tax Stamp purchase order.

To authorize your bank account for ACH debit, please complete Lines 1 thru 10 below. **If submitting copies of this form, please change the date to reflect the current date of your order.**

- 1.) Purchaser's Name: _____
- 2.) Registration #: _____
- 3.) Street Address: _____
- 4.) City, State, Zip: _____
- 5.) Contact Person: _____
- 6.) Contact Number: _____
- 7.) E-Mail Address: _____
- 8.) Last 4 Digits of Bank Account Number on file: _____
- 9.) Total Value of Stamps Purchased by Type (enter total dollar amount):
 - a. Cook _____ Chicago/Cook _____ Evanston/Cook _____ Cicero/Cook _____
- 10.) **Total Purchase Amount of Tax Due authorized to be debited:** _____

(This total must equal the sum total of 9a above)

Authorization Box / Authorization Signature (box must be checked in order to process)

Under penalties provided by law, the undersigned hereby certifies that he/she has the authority to authorize the ACH Payment Amount above for the tax stamp noted on the attached Cigarette Tax Stamp Purchase Order Form.

(Print Name)

(Title)

(Signature)

(Date)

Please check box if your bank account information has changed. You must notify the Cook County Department of Revenue by submitting a new completed Cook County Department of Revenue Cigarette Stamp Debit Form on which the new updated bank account information is noted. Please allow 3-5 business days for information to be updated with our financial institution.