



**COOK COUNTY FACILITIES
MANAGEMENT UPCOMING
VENDOR CONTRACT
OPPORTUNITIES WORKSHOP**

October 28, 2020

Introductions



- **Chief Procurement Officer**

- Raffi Sarrafian – Chief Procurement Officer
- Ericka White – Outreach Coordinator
- Alex Van Dyck – Operations Manager

- **Facilities Management Staff**

- Bilqis Jacobs-EL – Director
- Danuta Rusin - Business Manger
- Belinda Henderson – Executive Assistant

- **Contract Compliance**

- Edward Olivieri - Director

Agenda



- Introductions
- Message from President Preckwinkle
- Cook County Commissioner Remarks
 - Commissioner Dennis Deer – 2nd District
 - Commissioner Stanley Moore – 4th District
- Office of the Chief Procurement Officer Overview
- Facilities Management Department Overview
- Contract Compliance Overview/Information
- Review Detailed Upcoming Opportunities
- Questions – If you questions throughout the presentation, please place them in the Q/A section of the meeting, and they will be answered at the end.

Message from County Commissioners



- Commissioner Dennis Deer – 2nd District
 - Chairman of the following Committees:
 - Environment & Sustainability
 - Health & Hospitals
 - Human Relations



- Commissioner Stanley Moore – 4th District
 - Chairman of the following Committees:
 - Asset Management
 - Contract Compliance
 - Criminal Justice
 - Law Enforcement



Office of the Chief Procurement Officer



- The Office of the Chief Procurement Officer of Cook County annually procures about \$500M of Services/Supplies. The rough breakdown of our current active contracts by percentage is listed below.

Type	% of Active Contracts
Professional Services	27%
Commodities	26%
Professional Services (IT)	17%
Work Services	15%
Construction	8%
Architecture & Engineering	4%
Commodity - Vehicles & Heavy Equipment	3%
Grand Total	100%

Office of the Chief Procurement Officer



- **Forecast Opportunities**

- [Check our website](#) for our annual Buying Plan
- Buying plan lists opportunities for the coming year
- Our Countywide Buying Plan for FY21 will be released soon

- **Awarded Contracts**

- Review our [Awarded Contracts and Amendments](#) database to see when a contract expires
- Be sure to review the renewal periods that typically extend a contract by one or two years
- This database can be search using keywords, contract numbers, vendor names, and more

- **Current Contract Opportunities**

- View our [Contract Opportunity Page](#)
- Sign up in the [OCPO Vendor Database](#) to receive notifications regarding current solicitations that are posted

Office of the Chief Procurement Officer



Access Awarded Contracts from the Procurement Home Page

- Visit www.cookcountyil.gov/procurement
- Choose “Procurement Data & Information” from the Menu on the right side of the screen
- Choose “Awarded Contracts & Amendments” from the Menu on the right side of the screen

 Office of the Chief Procurement Officer

Services

- Doing Business with Cook County
- Forms & Affidavits
- Online Solicitation / Bid Submission
- Pre-Qualified Pools
- Procurement Data & Information**
- Procurement Staff Directory
- Public Surplus Auction
- Vendor Registration / Login (Download Opportunities)

 Office of the Chief Procurement Officer

 Related Links

- Annual Buying Plan
- Current Open Solicitations
- Bid Tabulations
- Intent to Execute (Contracts under \$150,000)
- Intent to Award (Contracts over \$150,000)
- Awarded Contracts & Amendments**

Facilities Management Overview



Mission

To provide a safe, reliable and clean environment, conducive and supportive to carrying out the business and services of Cook County.

- Director – Bilqis Jacobs-El
- Interim Bureau Chief – Elizabeth Granato
- Link to all Facilities Management Contracts/Amendments is [HERE](#)

Facilities Management Overview

The Department is charged with maintaining 12 million square feet of Cook County's physical plant (Does not include Cook County Health or Forest Preserve) which includes the following properties:



Facilities Management Properties

Bridgeview Courthouse	Highway Facilities
Maywood Courthouse	Criminal Courts Admin Building
Skokie Courthouse	Hawthorne Warehouse
Markham Courthouse	Rockwell Warehouse
Leighton Court (Criminal Court)	Four Parking Garages
Juvenile Courthouse	LaGrange Auto Facility
Rolling Meadows Courthouse	Jail Complex – 26 th & California
Domestic Violence Courthouse	Robert J. Stein Institute
Oak Forest Campus	County Building
Cicero Warehouse	Juvenile Temporary Detention Center

Facilities Management Overview



- Supplies & Services comprise 13% of DFM budget, or \$7,300,000.

Services	Supplies
Landscaping	Lumber
HVAC/Controls	Pumps
Pest Control	Paint & Paint Supplies
Elevator Maintenance	Rock Salt & Deicer
Waste Removal	Filters
Roofing	Carpeting
Window Washing	Janitorial Supplies
Grease Trap/Sewer – Vac Truck	Paper Products (towels & toilet tissue)
Overhead Door Service	Uniforms
Flagpole Maintenance	Trash Liners



[Sample Service Contract](#)

[Sample Supply Contract](#)

M/WBE Compliance Goals



- Aspirational Goals for all Goods/Services Contracts are 25% MBE and 10% WBE
- Goals are always a function of availability of MBE and WBE vendors capable of performing on the contract
- If you are not yet MBE/WBE certified, DO NOT WAIT TO START THE PROCESS
- If you are MBE/WBE certified, carefully look at the scopes of work and review past bids
- NETWORK!!!! We will be sharing a list of all attendees and links to the M/WBE database
- Link to Certified M/WBE Database: [HERE](#)
- Link to Contract Compliance Website: [HERE](#)
- Certification not required to participate in County Contracts

Fiscal Year 2021 Opportunities



Project	Brief Description	Link to Current Contract	Anticipated Advertise Date
Asbestos Supplies	Various asbestos supplies which include Tyvek suits, latex booties, HEPA filters, respirators, HEPA vacuum bags	1545-15099	2021 1st Quarter (Dec - Feb)
Asbestos Lab Analysis	Service to perform the following tests, Polarized Light Microscopy (PLM), Phase Contrast Microscopy (PCM), Non Culturable Air Samples, Transmission Electron Microscopy (TEM)	1545-15023	2021 1st Quarter (Dec - Feb)
Landscaping Services	Landscaping services include lawn mowing, spring/summer and autumn landscaping maintenance, mulch, tree pruning, tree removal, stump removal, soil for grates, tree planting, tree insecticide spraying, plant flowering plants	1545-15147A	2021 1st Quarter (Dec - Feb)
Plumbing Supplies	Toilet fixtures, toilet seats, urinals, pipe clamps, brass fittings, etc	1645-15577	2021 1st Quarter (Dec - Feb)
Plumbing Supplies Catalog	Plumbing supplies from various specific manufacturer catalogs Chicago Faucet, Watts, Symmons, Brasscraft, JR Smith, Zurn, Kohler, nVent, Josam, Asco, U.S. Pipe, Tyler, Elkay, Oasis, Anvil, American Standard, Bobrick	1645-15577	2021 1st Quarter (Dec - Feb)

Fiscal Year 2021 Opportunities



Project	Brief Description	Link to Current Contract	Anticipated Advertise Date
Filters	Various air filters	1645-15346R	2021 1st Quarter (Dec - Feb)
Janitorial Supplies	Various janitorial supplies disinfectants/bleach/cleaners, mops/mop handles, brooms, trash cans, floor stripper, wax, squeegees, floor stripper pads, bucket/wringer, urinal screens	1613-15438	2021 1st Quarter (Dec - Feb)
Paint Supplies	Various paint supplies; latex paint 1 Gallon and 5 Gallon, primer, sealer, stain, varnish oil	1645-15730	2021 1st Quarter (Dec - Feb)
Saws and Saw Blades	Various Masonry Blades, Brandsaw Blades, Circular Saw Blades	1645-15362	2021 1st Quarter (Dec - Feb)
Interactive Touchscreen Directory	RFP to setup/install interactive touchscreen directories through Cook County facilities	N/A	2021 1st Quarter (Dec - Feb)
Electrical Wire and Cable	Various electric wire and cable lengths	N/A	2021 1st Quarter (Dec - Feb)
Electrical Fittings, Conduit and Supplies	Various electric fittings, conduit	N/A	2021 1st Quarter (Dec - Feb)
Carpet Floor Tile	Commercial carpet squares (Mohawk)	1645-15816	2021 2nd Quarter (Mar - May)
Elevator Maintenance	Labor and materials required to maintain, repair and service all vertical transportation (elevators, escalators, dumbwaiters, wheelchair lifts)	1545-14645	2021 2nd Quarter (Mar - May) ₄

Fiscal Year 2021 Opportunities



Project	Brief Description	Link to Current Contract	Anticipated Advertise Date
Steamfitter Supplies	Pipe fittings, Cast iron fittings (Armstrong), gaskets, Siemens air filter, Pipe assembly material, Alco valves, Bushings,	1645-15735	2021 2nd Quarter (Mar - May)
Floor Tile Supplies	Adhesive for floor tiles, toe/toeless base vinyl (Johnsonite), vinyl floor underlayment, abrasive paper disks, floor tile (Mannington), floor tile (Armstrong), stair threads (Johnsonite), vinyl floor tile (Tandus Centiva), tile cutter tools	1645-15846	2021 2nd Quarter (Mar - May)
Toilet Paper and Paper Towel	Countywide contract for toilet paper and paper towel	1684-15593	2021 2nd Quarter (Mar - May)
After Hours Phone Coverage	After Hours Phone Coverage	1545-14762	2021 2nd Quarter (Mar - May)
Drinking Water Appliances	Elkay/Oasis Drinking Water Appliances	N/A	2021 2nd Quarter (Mar - May)
Forklift	Toyota Forklift or equal	N/A	2021 2nd Quarter (Mar - May)
Collection and Recycling of Electronic Waste	CRT Monitors, LCD Monitors, desktop & CPU's, laptops, keyboards, fax machines, printers, scanners	1645-15812	2021 3rd Quarter (Jun - Aug)

Fiscal Year 2021 Opportunities



Project	Brief Description	Link to Current Contract(s)	Anticipated Advertise Date
Thrush Bundles	Double wall bundles manufactured in accordance with ASME Section VIII	N/A	2021 3rd Quarter (Jun - Aug)
Maintenance Repair and Installation of Fencing	<p>Contractor shall provide all labor, detention grade materials including Galvanized After-Welding (GAW) equipment and appliances necessary to repair various types of fencing and vehicular gate systems on an as-needed basis. All repairs must be made to restore fencing and gates to its full, intended use/function. The following types of fencing and gate systems are used throughout Cook County:</p> <ul style="list-style-type: none"> • Chain link fences • Chain link gates • Chain link razor wires • Wrought iron gates and panels • Overhead slide • Vertical lifts • Pedestrian swing gates • Vehicular swing gates 	N/A	2021 3rd Quarter (Jun - Aug)
Water Heaters	Manufacturer is Metropolitan	N/A	2021 3rd Quarter (Jun - Aug)

Fiscal Year 2021 Opportunities



Project	Brief Description	Link to Current Contract(s)	Anticipated Advertise Date
Fire Protection Catalog	Fire protection products (safety & relief valve, sprinklers, fire suppressions supplies) manufactured by Anvil, Tyco, Potter Signal, Knuckle Valve, Viking, Reliable	N/A	2021 3rd Quarter (Jun - Aug)
Remediation and Restoration Services	Remediation and Restoration Services on an as needed basis	1885-16819	2021 3rd Quarter (Jun - Aug)
Ceiling Tile Supplies	Various Ceiling Tile Supplies	1645-15585R	2021 3rd Quarter (Jun - Aug)
Architectural Metal Cleaning Services	Cleaning various brass fixtures located through Cook County facilities	N/A	2021 3rd Quarter (Jun - Aug)
Swing Stage Equipment	Swing Stage equipment needed to install glass	N/A	2021 3rd Quarter (Jun - Aug)
Parking Management Services	Parking Management Services at JTDC Parking Garage	1645-15207	2021 4th Quarter (Sep - Nov)

Contact Information



Ericka White

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